

**FAMILIARIZATION PROGRAM FOR INDEPENDENT DIRECTORS**  
**OF**  
**SARVESHWAR FOODS LIMITED**

**FAMILIARIZATION PROGRAM FOR INDEPENDENT DIRECTORS OF SARVESHWAR FOODS LIMITED**

In accordance with the requirements of Schedule IV of the Companies Act, 2013 and the Regulation 25 (7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company shall familiarize the Independent Directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company etc., through various programmes.

**1. Purpose**

The Program aims to provide insights into the Company to enable the Independent Directors to understand its business in depth and contribute significantly to the Company.

**2. Familiarization Process**

2.1. The Company shall through its Managing Director/Whole Time Directors, Senior Managerial Personnel, conduct programs/presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company preferably during quarterly meetings.

2.2. Such programs/ presentations will provide an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand the Company's strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time;

2.3. The programs/presentations shall also familiarize the Independent Directors with their roles, rights and responsibilities;

2.4. The Company may circulate news and articles related to the industry on a regular basis and may provide specific regulatory updates from time to time; and

2.5. The Company may conduct an introductory familiarization program/ presentation, when a new Independent Director comes on the Board of the Company.

2.6. The details of the no. of programmes, no. of hours spent by the Independent director and other relevant details for FY 2022-2023 are as follows:

S. No.	Name of the Directors	No. of Programme attended		No. of Hours spent	
		During the financial year 2022-2023	On accumulated basis till date	During the financial year 2022-2023	On accumulated basis till date
1	Mr Pradeep Kumar Sharma	1	1	1 hour	1 hours
2	Mr .Tej Partap	1	6	1 hour	5 Hours 45 minutes
3	Dr. Uttar Kumar Padha	1	4	1 hour	3 hours 45 minutes

4.	Mr. Adarsh Kumar Gupta	1	5	1 hour	4 Hours 45 minutes
5.	Mr Surjit Singh Bhatoa	1	1	1 hour	1 Hour

### **3. Disclosure of the Policy**

This policy shall be uploaded on the Company's website for public information and a web link for the same shall also be provided in the Annual Report of the Company.

### **4. Review of the Program**

The Board will review this Program and make revisions as may be required.

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