

# SARVESHWAR FOODS LIMITED

(Formerly known as SARVESHWAR ORGANIC FOODS LIMITED)

CIN: L15312JK2004PLC002444

Regd. Off.: Sarveshwar House, Below Gumat, Jammu, (J&K)-180001

Ph. : 0191-2483981, 2481954, Fax : 0191-2481941, Email : info@sarveshwarrice.com

Ref. No. :.....  
466

Dated :.....

August 18, 2021

**National Stock Exchange of India Limited  
(Through NEAPS)**

"Exchange Plaza", -1, Block G, Bandra Kurla  
Complex, Bandra ( East), Mumbai-400051

**Scrip Symbol: SARVESHWAR**

**Sub: Clarification on appointment of Company Secretary as the compliance officer**

Sir/Madam

We are in receipt of your email dated 17.08.2021 in respect of Clarification on appointment of qualified Company Secretary as Compliance officer from 01<sup>st</sup> January ,2021 to 19<sup>th</sup> March,2021. We would like to mention that after Resignation of Previous Company Secretary Ms. Ishrat Gill, Ms Sadhvi Sharma was appointed in the post of Company secretary with effect from 23<sup>rd</sup> June,2020 and she was a Graduate Company Secretary but due to completion of certain mandatory pending trainings which got delayed due to covid-19 pandemic, she didn't hold a membership.

Meanwhile, we appointed Mr. Sourabh Mehta , CFO of the company as compliance officer to look after the compliances and after his resignation Ms. Seema Rani, Whole time director of the company is appointed as a compliance officer.

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We, as compliance keepers are well aware of the fact that the Company Secretary is the Key Managerial personnel of the organization and holds a very delicate and important position. It would also be fair to say that the recruitment for such a prestigious & knowledgeable post had to be made with utmost care and precision.

We also feel that the reason behind the unavailability of a suitable candidate during that period is the situation that had been brought upon us by the worldwide pandemic , people were not willing to relocate as freely as they would during the pre-pandemic times. We were putting in our best effort and striving very hard to appoint a suitable candidate for the position and it took a while to find the suitable person.

We were lining up candidates for interviews for quite long and finally got and appointed Ms. Mansi Gupta as Company secretary cum Compliance Officer w.e.f 19<sup>th</sup> March,2021.

May we request your good office to be considerate of our above stated situations & circumstances and condone the implications for not appointing Company Secretary as compliance officer for the specified period.

Thanking you.

Yours Faithfully

**For and on Behalf of**

**Sarveshwar Foods Limited**



Mansi Gupta

Company secretary cum Compliance Officer